



# **Village of Decatur Request for Proposal**

**2020 Local Road Maintenance**

## **Project Summary**

Submissions will not be accepted unless a representative personally inspects the job site(s) with a Village employee. Proposals plainly marked "2020 Local Road Maintenance" will be received by the Village of Decatur at the Village offices located at 114 N Phelps, Decatur, MI 49045 until 5:00 PM September 2<sup>nd</sup>, 2020 or via email to [mnewton@decaturmi.us](mailto:mnewton@decaturmi.us) for the following:

*Scope of work: Cold milling of 3" of existing asphalt and installation of 3" of new asphalt. The project is 0.176 miles in total length on White Oak Street from Sorbak Lane to West Champion Street, to be completed through the intersections of all side streets. All sections include two lanes and are 22' wide in total. It shall be expected that all approaches and intersections will be left in a level manner consistent with the prior condition and not disturb any existing drainage patterns. Any work shall be completed to keep areas within project limits to meet or exceed conditions prior to project start including but not limited to, shoulder gravel, slope restoration, valve box adjustments, manhole adjustments, mailboxes, pavement markings, and signage.*

The Village of Decatur reserves the right to reject any and all bids, to waive irregularities in the bids, and to accept the proposal that, in the opinion of the Village Council, is in the best interest of and to the advantage of the Village. Proposal forms are attached to this RFP but may be obtained from the Village office during regular business hours. **Proposals must be submitted on the forms provided.** Supporting documentation can be attached as desired.

## **Requirements**

- 36A Bituminous Asphalt or Low Volume Super Pave (LVSP) is required. There are 2 bid forms (1A and 1B, respectively) provided, one for 36A Bituminous Asphalt and one for LVSP. Please submit bids for one or both options on the correct forms.
- Any unknown conditions that are encountered by the contractor shall be immediately brought to the attention of the Village.
- Butt joints will be used where needed.
- Sites will be inspected for satisfaction by a Village employee when completed and prior to release of payment.
- Project shall reach final completion by November 6<sup>th</sup>, 2020.
- It is expected that all sections will be completed together as one project not to be broken up into separate scheduled projects.
- The Village of Decatur understands that asphalt work is dictated by weather in some manner. However, there should be an understanding that when the project is scheduled, it will be completed within a reasonable time from that date. If not, the Village will be notified of any changes in schedule as soon as possible. Paving operations shall be completed within 48 hours of the completion of cold milling work on each segment of roadway.
- Except where otherwise noted contractor shall refer to the 2012 Michigan Department of Transportation Standard Specifications for Construction, including Errata. These specifications can be found online at: <https://mdotjboss.state.mi.us/SpecProv/specBookHome.htm>
- All work associated with completing the project including adjustments to water valve boxes, drainage structure covers, and lawn and driveway restoration shall be included in the lump sum price provided.

**Work Location(s)**

Street Name	Location	Distance
White Oak ST	W Champion ST to Sorbak LN	0.176 Miles

**Protection and Restoration of Property**

The Contractor shall restore, at the Contractor’s expense, any and all public or private property damaged or injured in consequence of any act or omission on the part of the Contractor or the employees or agents of the contractor, to a condition similar and equal to that existing before such damage or injury was done. If the Contractor neglects to repair or make restoration, the Village may, after 48 hours written notice to the Contractor, proceed to make such repairs or restoration, and will deduct the cost thereof from any monies that are or may become due the Contractor.

**Damage Liability and Insurance**

The Contractor shall save harmless and indemnify the Village of Decatur and its employees against all claims for damages to public or private property and for injuries to persons arising out of and during the progress and to the completion of the work.

- A. **WORKER’S COMPENSATION INSURANCE** – The Contractor, prior to execution of the contract, shall file with the Village of Decatur a certification that the Contractor carries Worker’s Compensation Insurance.
  
- B. **BODILY INJURY AND PROPERTY DAMAGE** – The Contractor, prior to the execution of the contract, shall file with the Village of Decatur copies of completed certificates of insurance, as evidence that the Contractor carries adequate insurance, satisfactory to the Village, to afford protection against all claims for damages to public property, and injuries to persons, arising out of and during the progress of the work, and its completion and, where specified in the proposal, similar insurance to protect the owner of premises on or near which construction operations are to be performed.
  - 1. **Bodily Injury and Property Damage Other Than Automobile** – Unless otherwise specifically required by special provisions in the proposal, the minimum limits of property damage and bodily injury liability covering each contract shall be:

Bodily Injury Liability:

Each Occurrence: \$500,000

Aggregate: \$500,000

Property Damage Liability:

Each Occurrence: \$500,000

Aggregate: \$500,000

2. Owners Protective Liability – Bodily injury and property damage protection shall be extended to the Village of Decatur and the Decatur Department of Public Works.
3. Bodily Injury Liability and Property Damage Liability for All Owned, Non-Owned and Hired Vehicles – Unless otherwise specifically required by special provisions in the proposal, in addition to Michigan No-Fault Coverage, the minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury Liability:

Each Person: \$500,000

Each Occurrence: \$500,000

Property Damage Liability

Each Occurrence: \$500,000

Combined Single Limit for Bodily Injury and Property Damage Liability

Each Occurrence: \$500,000

- C. **NOTICE** – The Contractor shall not cancel or reduce the coverage of any insurance required by the Section without providing 30-day prior written notice to the Village of Decatur. All such insurance must include an endorsement whereby the insurer shall agree to notify the Village of Decatur immediately of any reduction by the Contractor. The Contractor shall cease operations on the occurrence of any such cancellation or reduction, and shall not resume operations until new insurance is in force.
- D. **REPORTS** – At the request of the Village of Decatur, the Contractor or the Contractor’s insurance carrier shall report claims received, inspections made, and disposition of claims.

**Bid Bond**

Quotations will remain valid for a period of 60 calendar days after opening of proposals. A bid bond in the amount of 5% of the proposal shall be submitted with the proposal payable to the owner as a guarantee that if the bid is accepted the bidder will execute and file the proposed contract and bond.

**Performance Bond**

The successful bidder shall furnish prior to the award of the contract a performance and lien bond in an amount equal to 100% of its proposal.

**Forfeiture of Award**

Failure on the part of the Bidder to file satisfactory bonds and other required documents within 28 days following the award of contract or within such extended period as may be approved by the Department, may result in the forfeiture of the proposal guaranty and forfeiture of contract award.

**Rejection Clause**

The Village of Decatur reserves its right to reject any or all bids, to waive irregularities in the bids and to accept the proposal that in the opinion of the Village Council is in the best interest of and to the advantage of the Village.

**Equal Opportunity**

The Village of Decatur is an equal opportunity employer.

**Questions Can Be Directed To:**

DPW Foreman James Ebeling at 269-487-8475, [jebeling@decaturm.us](mailto:jebeling@decaturm.us), or Village Manager Matthew Newton at 269-423-6114, [mnewton@decaturmi.us](mailto:mnewton@decaturmi.us).

**ITEM #1A PROPOSAL  
White Oak ST**

**36A Bituminous Asphalt**

\_\_\_\_\_ Date

Village of Decatur  
114 N Phelps  
Decatur, MI 49045

Village of Decatur Council,

The undersigned proposes to furnish all labor, equipment, and materials to perform the work set forth in the Specifications, Item #1 White Oak ST (said specifications are herewith made a part of this proposal) for the following:

Location	Quantity	Unit
W Champion ST to Sorbak LN	1	LSUM

**TOTAL: \$** \_\_\_\_\_

Respectfully,

By: \_\_\_\_\_

Title: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

**ITEM #1B PROPOSAL  
White Oak ST**

**LVSP**

\_\_\_\_\_ Date

Village of Decatur  
114 N Phelps  
Decatur, MI 49045

Village of Decatur Council,

The undersigned proposes to furnish all labor, equipment, and materials to perform the work set forth in the Specifications, Item #1 White Oak ST (said specifications are herewith made a part of this proposal) for the following:

Location	Quantity	Unit
W Champion ST to Sorbak LN	1	LSUM

**TOTAL: \$** \_\_\_\_\_

Respectfully,

By: \_\_\_\_\_

Title: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_