

Village of Decatur
Regular Council Meeting, Monday March 4th, 2019

Present: *Elwaer, Jackson, Mead, Pachner, Verran, Gunther, Hayes*

Absent:

Guests: *Police Chief VanDerWoude; and 10 visitors.*

The meeting was called to order at Decatur Village Hall by President Elwaer at 7:00 PM

1. The Pledge of Allegiance was led by President Elwaer. *Pledge of Allegiance*
2. Village Clerk swore in Officer Taylor Stricklin as our new Police Officer for Decatur Police Department *Swearing in of Officer Stricklin*
3. Public Comment was given. *Public Comment*
4. Mead moved, Verran seconded, CARRIED, to approve the Consent Agenda consisting of the Agenda, Minutes from the February 4th 2019, Regular Meeting, and Bills totaling \$104,887.92. All were in favor. *Consent Agenda*
5. Correspondence *Correspondence*
 - a. Letter from Theresa Calgren was read by Village Manager Newton.
 - b. Letter from VB County ODP was read by Village Manager Newton.
6. Presentation *Presentation*
 - a. Newton presented the State of the Village document. It is to be published in the Decatur Republican. Newton indicated that he was very proud of what was accomplished in the past year, highlighting the Police Department, the DPW, and Village Council for all they have accomplished this year. Newton also highlighted what has been done on road maintenance and that a municipal code is being worked on for the village's ordinances. Newton stated that the water and sewer office is moving to online payments which will offer us the availability to do paperless billing, email notifications, automatic payments and easy access to water and sewer accounts for all customers. Newton also highlighted the growth in the community events as well, starting with Midwest Festival, which was a huge success, along with the 4th of July Fireworks, which was the largest show Decatur has ever held.
7. Officer Reports *Officer Reports*
 - a. Village Attorney's Report - no report was given
 - b. Department of Public Work's Report
 - i. February was busy, snow and ice removal was in full swing with a few winter storms. The annual water pumpage report was finished. Maintenance was done on both storm and sanitary sewer. Sewer main lines were cleaned of trees and brush for the manhole lining project. The 1500 hours service on JCB and a hydraulic line was replaced. Department head meeting took place. Brush was picked up from the high winds. A safety meeting was held about housekeeping. Powerlines were marked that are being rebuilt. Brush chipper was serviced, and plow blades were changed on Duramax.
 - c. Chief of Police Report
 - i. Sgt. Rigg went to First Line Supervision School.

- ii. Office Taylor attended REID Interview and Interrogation School.
- iii. Taylor Stricklin started on February 25th, he will be training for several months.
- d. Village Clerk and Treasurer's Report
 - i. Babcock indicated that she has begun the preparations for year end accruals and started working to ensure we properly book accounts payable for a smooth transition to FY '20.
 - ii. Babcock swore in Taylor Strickland as our new addition to the Police Department.
- e. Village Manager's Report
 - i. Newton talked about the building inspector/code enforcement position. He followed up with Safebuilt and they are working on a proposal for taking over the building/inspector and code enforcement.
 - ii. Newton had a great experience at the MME Winter Institute.
 - iii. Newton stated that he has begun testing the GIS/Zoning Map.
 - iv. Newton indicated that we are working on finalizing an installation date for the SCADA system.
 - v. Newton stated that he was contacted by the manager from the Village of Ortonville who had found our waste removal ordinance online liked what we had in place. This helps reinforce that we are doing a good job and serving our community well.
 - vi. Newton indicated that he is in the early stages of adding a camera system to our DPW shop and upgrading the camera system at Village Hall.
 - vii. Newton stated that Municode had completed the transition of our ordinances into a draft for our new municipal code. We will be utilizing the months of March and April to review the Unedited Rough Draft and answer questions that have been posed, discuss any necessary revisions, and work to optimize our code effectively.

8. Unfinished Business

- a. Water/Sewer Rate Special Meeting scheduled for March 18th at 7:00pm

*Water/Sewer Rate
Special Meeting*

9. New Business

- a. Mead motioned, Pachner seconded, CARRIED, to approve the budget amendments as presented.

*Final Budget
Amendments*

Roll Call Vote:

Aye: Jackson, Pachner, Verran, Elwaer, Gunther, Mead, Hayes

No: None

- b. Jackson moved, Gunther seconded, CARRIED, to authorize Village Manager Newton to post the 2019 Local Road Maintenance RFP as presented.

*2019 Local Road
Projects RFP*

Roll Call Vote:

Aye: Jackson, Pachner, Gunther, Mead, Hayes

No: None

Abs: Verran, Elwaer

- c. Council will review and complete the Village Manager evaluation form and return in to President Elwaer and meet with Village Manager Newton if need be. *Village Manager Performance Review*
- d. Verran moved, Pachner seconded, CARRIED, to authorize the Decatur-Hamilton Fire Board to replace the water heater at a cost up to \$6,000.00 and the furnace at a cost up to \$14,000.00. *DHFD Water Heater/Furnace*
Roll call Vote:
Aye: Pachner, Verran, Elwaer, Gunther, Hayes
No: Mead
Abs: Jackson
- e. Mead moved, Jackson seconded, CARRIED, to approve for Dump Day to be held on April 27th, 2019. *Annual Dump Day*
Roll Call Vote:
Aye: Jackson, Mead, Elwaer, Pachner, Verran, Gunther, Hayes
No: None
- f. Pachner moved, Mead seconded, CARRIED, to authorize Village Manager Newton to complete the TEDF-Category 8 Grand Application in the amount of \$168.500 for George Street-Prairie Ronde Street to Village Limits project. *TEDF Category B Grand Funding Opportunity*
Roll Call Vote:
Aye: Jackson, Mead, Elwaer, Pachner, Verran, Gunther, Hayes
No: None
- g. Jackson moved, Mead seconded, CARRIED, to approve the loan for Final Gravity and Ken Moreland as presented and recommended by the Loan Committee and authorize Village Attorney Cooper and Village Manger Newton to complete the necessary paperwork as required. *Business Laon/Home Rehab Laon*
Roll Call Vote:
Aye: Jackson, Mead, Elwaer, Pachner, Verran, Gunther
No: None
Abs: Hayes
- h. Jackson moved, Gunther seconded, CARRIED, to approve the Decatur GIS Proposal quote from Wightman and Associates as presented. *Decatur GIS Proposal*
Roll Call Vote:
Aye: Jackson, Mead, Elwaer, Pachner, Verran, Gunther, Hayes
No: None
Abs: None
10. Public Comment was given. *Public Comment*
11. Council Comment was given. *Council Comment*
12. Mead moved, Verran seconded, CARRIED, to adjourn the meeting at 8:09 PM. *Adjournment*