

**Village of Decatur**  
**Regular Council Meeting, Monday, September 10, 2018**

**Present:** *Elwaer, Hayes, Jackson, Mead, Pachner, Stull Gunther*

**Absent:**

**Guests:** *Police Chief VanDerWoude; and 20 visitors.*

The meeting was called to order in the Decatur Village Hall by President Elwaer at 7:00 PM

The Pledge of Allegiance was led by President Elwaer.

*Pledge of Allegiance*

2. Public Comment was given.

*Public Comment*

3. Mead moved, Gunther seconded, CARRIED, to approve the Consent Agenda consisting of the Agenda, Minutes from the August 6<sup>th</sup> Regular Meeting, and Bills totaling \$110,871.93. All were in favor.

*Consent Agenda*

4. Officer Reports

a. Village Attorney's Report – no report was given

b. Department of Public Work's Report

*Officer Reports*

i. Ebeling indicated August was a busy month with annual water samples from wells and the lead and copper samples from residents. Sent a camera through a sewer line at 405 W. St. Mary's. Worked on Decatur Days prep, setup and cleanup. The shooting range for the police department was mowed and trimmed. Road shoulders were mowed around with the lagoons. Storm water assessment meeting was as well as the safety committee. Replaced a water service and dealt with a water service issue at Subway. Sidewalk edging and should work was also done.

c. Chief of Police Report

i. On August 13<sup>th</sup>, the Decatur Police Department (VanDerWoude, Rigg, Dahlquist, Delong) along with B. Kusmack and staff assisted in an off-duty capacity in cleaning up the property on School Street.

ii. Chief VanDerWoude indicated re-inspection of 504 Paw Paw was done and the property is now compliant.

iii. Active Shooter / Active Violence Training at Decatur Public Schools, on August 29<sup>th</sup> VanDerWoude, Rigg, Delong and VM Newton attended training at the school. The training involved all the staff, substitute teachers, and bus drivers.

iv. VanDerWoude indicated that he would like the council to consider a School Liaison Officer, in the world we are living in, this is a very scary topic due to all of the school shootings that have occurred. The children in our school are our future and VanDerWoude feels a sense of obligation to keep them safe.

d. Village Clerk and Treasurer's Report

i. Babcock indicated that the month of August was busy processing tax payments. After September 15<sup>th</sup> all tax payments will be sent to the county treasurer.

ii. Babcock stated the month was busy preparing for the Waste Management billing to be put on the water bills.

iii. Babcock indicated that she will be looking into a Time Sheet Module to keep track of employee timecards.

e. Village Manager's Report

- i. Newton noted that the police station drywall upgrades were necessary to move forward with the new doors that are being donated and installed by Special-Lite.
- ii. Newton stated that the first meeting of the Dog Committee was successful, the goal from the first meeting was to review our existing pet ordinance, review comparable ordinances from area municipalities, and determine if there were any revisions that would be recommended to the village's pet ordinance. Newton indicated that him and Chief will be working on the draft in the coming weeks.
- iii. Newton stated that a safety committee meeting was held. One big area that we will be focusing on is improving our safety training efforts village-wide. Moving forward, we will be holding monthly all-hands meetings to address safety topics that have the potential to impact all village employees. The goal is to create a safety file all employees and document all of the various training exercises completed.
- iv. Newton indicated that he attended Act 51 Training. It was very informative; one thing Newton learned the village must ensure that at least 1% of all ACT 51 funds are spent on non-motorized improvements.
- v. Newton stated that he and the village staff have been working on the getting the billing ready for Waste Management to go on the water & sewer bills.
- vi. Newton stated that he received correspondence from Nutrient (previously Crop Production Services) regarding the pond area at Sherwood St and East St. The decision had been made during a prior Council Meeting to approve splitting the costs 50/50 for the installation of leaching basins and a drain tile to address the area.
- vii. Newton stated that he received a draft of the FY'18 Audit and in all everything looks to have turned out well.
- viii. Newton stated that the Alleyway project started on September 6<sup>th</sup> the project should take 2 months to complete.
- ix. Newton stated that work is continuing on the village's new website and email services. Newton said he is hoping it will be online towards the end of the month or early next month.
- x. Newton stated that training for the new Invoice Cloud payment system. Training and testing will be over the next 2-3 weeks with a goal of going live with the new system for October's utility bills.

6. Unfinished Business – NONE

7. New Business

- a. Discussion was held on the offer that was received on the Edgar Bergan Building, Discussion was held, but all were in favor to table this for next meeting.
- b. Gunther moved, Jackson seconded, CARRIED, to approve Resolution 2018-14; Opt-Out of PA 152.

*New Business*

*Edgar Bergan Building*

*PA 152*

Roll Call Vote:

Aye: Jackson, Hayes, Pachner, Stull, Elwaer, Gunther, Mead

No: None

- c. Jackson moved, Mead seconded, CARRIED, to approve bid from Fawley Door to complete garage door replacements in the amount of \$5,540.00 as presented.

*DPW Garage Door Replacements*

Roll Call Vote:

Aye: Jackson, Hayes, Pachner, Stull, Elwaer, Gunther, Mead

No: None

- d. Jackson moved, Stull seconded, CARRIED, to permit the Decatur-Hamilton Fire Department to donate their unused kitchenware as requested.

Roll call Vote:

Aye: Jackson, Hayes, Pachner, Stull, Elwaer, Gunther, Mead

No: None

*DHFD Donation of  
Kitchenware*

- e. Mead moved, Stull seconded, CARRIED, to permit the Decatur-Hamilton Fire Department to QR Department to revise the current reimbursement rate to \$20.00/call as requested.

Roll Call Vote:

Aye: Jackson, Hayes, Mead, Elwaer, Pachner, Stull, Gunther

No: None

*DHQR Reimbursement  
Rate Increase*

- f. Personnel Matter -CLOSED SESSION.

9. Public Comment was given.

*Public Comment*

10. Council Comment was given.

*Council Comment*

11. Jackson moved, Gunther seconded, CARRIED, to adjourn the meeting at 8:11 PM

*Adjournment*